



Town of Abington

500 GLINIEWICZ WAY
ABINGTON, MA 02351

Board of Selectmen Meeting

July 1, 2013

6:30 p.m.

Cotter Room

Members present: Mike Franey, Andy Burbine, Ken Coyle

- Pledge of Allegiance

Public Announcements:

- Chairman read a letter of commendation from the Chairman of the Council on Aging Board of Directors for Suzanne Djusberg, Council on Aging Director. The letter cited Suzanne for her diligence and efforts in receiving a grant for a new 16 passenger van. M/Coyle to send a letter of thanks.

S/Andy

Voted 3-0

- Town Manager's office announced that they received a Civil War Presentation grant in the amount of \$5,000.00 to assist in refurbishing the arch.

Public Appointments:

6:30 p.m. – Request for a one day liquor license at the Senior Center, 441 Summer Street – Request from Ronald LeBlanc to obtain a one day liquor license for a graduation party on July 20, 2013 from 2pm to 7 pm. He has provided proof of liquor liability insurance and TIPS certified servers.

M/Burbine to approve license

S/Coyle

Voted 3-0

6:35 p.m. – Request for a common victualer license, 222 North Avenue, Old Town Café – Request from Geraldo Guimaraes. There are no objections from inspectional services, other than the Fire Department. Applicant will obtain worker's compensation coverage in one month, and will forward paperwork before we issue the license.

M/Burbine to approve contingent upon receiving worker's compensation coverage and contingent upon final inspections from the Fire Department

S/Coyle

Voted 3-0

6:40 p.m. – Request for a used articles license and pawnbroker license, 201 North Quincy Street, ABC Tech Squad -- The Police Chief has not had time yet to perform a site visit and/or interview the applicant. Chief also suggests we adopt a set of Town By-laws concerning Pawn Brokers. Bill Dessaps, applicant is not present

M/Burbine to postpone to the August 5th meeting as the applicant is not present, and we do not yet have approval from the Police Chief.

S/Coyle

Voted 3-0

Action/Discussion items:

1. Interdepartmental transfers – (attached)
M/Coyle to approve transfers
S/Burbine
Voted 3-0

(Selectman Dion joins the meeting.)

2. Discussion on Town Manager's goals and objectives – (attached)
M/Coyle to approve the goals and objectives as presented and to post on the website
S/Dion
Voted 4-0

3. Town Manager Report – Town Manager reported that he has set up a work space including a thorough examination and appropriate disposition of every document in his office. He has met with most of the Town's department heads, and will meet with all by the end of next week. He has toured various town facilities. He has attended a COA, Library Trustees meeting and is scheduled to meet with the Finance Committee, Board of Health, and Conservation Commission. He has been in contact with various union representatives relative to the status of the expired collective bargaining agreements. He was pleased to report that everyone he has encountered has been extremely helpful and forthcoming.

4. Public Comment – None

Chairman mentioned looking into a Community Preservation Act committee and wished everyone a Happy 4th of July!

M/Burbine to adjourn

S/Coyle

Voted 4-0

Meeting adjourned: 7:15 p.m.

Respectfully submitted,

Dori R. Jamieson

Assistant Town Manager



July 1, 2013

#1 Interdepartmental Transfers

**Transfer \$2,640 from Town Meeting expenses and \$6,556 from Highway Salaries
To: Town Meeting Salaries**

**Transfer \$2,995 from South Shore Vo Tech
To: Selectmen Salaries**

**Transfer \$47.00 from South Shore Vo Tech
To: Finance Committee Salaries**

**Transfer \$3,000 from South Shore Vo Tech
To: Legal Expense**

**Transfer \$1,730 from South Shore Vo Tech
To: ZBA Salaries**

**Transfer \$2,245 from South Shore Vo Tech
To: North River Collaborative**

**Transfer \$6.00 from South Shore Vo Tech
To: COA Salaries**

**Transfer \$12,000 from Health Insurance
To: Unemployment**

**Transfer \$8,000 from Health Insurance
To: Medicare**

**Transfer \$23,000 from Sewer expense
To: Sewer overtime salaries**

PROPOSED GOALS AND OBJECTIVES FOR TOWN MANAGER/BOARD OF SELECTMEN

GOAL/OBJECTIVE/TASK	ACTION STEPS
1 Solidify the relationship between the Highway Dept and Park and Rec. with intent of formalizing a Dept. of Public Works.	
2 Facilitate a direction/conclusion to the use/reuse of Griffins Dairy property.	
3 Facilitate the Island Grove Memorial Arch and Legacy Memorial projects.	
4 Complete labor agreements with clerical, library, highway/sewer, and managers units.	
5 Pursue update and improvements to website.	
6 Provide input with regard to charter and by-law updates including: town meeting dates, quorum requirements, length of term for Town Manager.	
7 Seek to update the town's personnel by-law and personnel regulations, etc.	
8 Business assistance: permitting and new business guide; beautification of town business properties (education and zoning project?/business association).	
9 Create prioritized road Infrastructure plan.	
11 Review revenue enhancement opportunities.	

PROPOSED GOALS AND OBJECTIVES FOR TOWN MANAGER/BOARD OF SELECTMEN

12	Create long range capital improvement program.	
13	Seek to develop a fiscally sustainable staffing structure.	
14	Deal with existing "structural" budget gap including historically inadequate snow and ice budget.	
	Other tasks identified:	
	Review existing Selectmen's Policies to ensure implementation	
	Meet with Boards/Committees annually to enhance communication	
	Consider procurements for Legal & Audit	
	Landfill capping project	
	School Construction Project	